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**STATE OF DELAWARE**  
**Board of Veterinary Medicine**

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PUBLIC MEETING MINUTES:	<b>BOARD OF VETERINARY MEDICINE</b>
MEETING DATE AND TIME:	<b>Tuesday, September 10, 2013 at 1:00 p.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building
MINUTES FOR APPROVAL:	November 12, 2013

**MEMBERS PRESENT**

Roberta Jackson, VMD, President  
Lynn Nellius, LVT, Vice President  
Natalie Titus, DVD  
Rachel Longfellow, LVT  
Erin Whaley, DVM  
Patricia Ennis, Public Member  
Ann Sellers, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Kelly, Deputy Attorney General  
Sandra Wagner, Administrative Specialist III

**MEMBERS ABSENT**

**CALL TO ORDER**

Dr. Jackson called the meeting to order at 1:05 p.m.

**REVIEW OF MINUTES**

The Board reviewed the minutes of the September 10, 2013 meeting. Ms. Longfellow made a motion, seconded by Dr. Titus, to approve the minutes. By unanimous vote, the motion carried.

**OLD BUSINESS**

**Review of Tabled Applications for Veterinary Technician**

Dr. Jackson made a motion, seconded by Ms. Longfellow, to approve the following persons to sit for the VTNE with the exception of Patrick Buckle:

Jacquelynn Wilson                      Kristina Newton                      Melissa Arango                      Rachel Sherman

By unanimous vote, the motion carried.

After further review of Mr. Buckle's application, Dr. Jackson made a motion, seconded by Ms. Longfellow that his application was still not complete and therefore did not meet the October 1, 2013 deadline for licensure as

provided in 24 Del. C. § 3319 (a)(1) and Board Rule 11.1.2 and could not be approved. By unanimous vote the motion carried.

## **NEW BUSINESS**

### Welcome New Board Members

Dr. Jackson welcomed the new members of the Board and asked the members of the Board to introduce themselves.

### Review of Applications for the VTNE

Dr. Jackson made a motion, seconded by Ms. Longfellow, to amend the agenda to include the following to sit for the VTNE:

Mirinda DeCarolis                      Sarah Gross                      Jeffrey Dreyfuss

By unanimous vote, the motion carried.

Ms. Nellius made a motion, seconded by Dr. Jackson, to approve the following persons to sit for the VTNE:

Lauren Alderman	Erica Arborn	Leon Becker	Rebecca Choquette
Stephanie Cole	Margaret Delisle	Sarah DiMedio	Stefanie Ferreira
Adam Fontaine	Sarah Fortin	Reena Garcia	Amanda Grubb
Nicole Hall	Amy Hogan	Rachel Holt	Elissa Johnson
Sarah Bye	Kelly Joy	Brooke Knox	Olga Lopez-Dearborn
Lauren Liutermoza	Sarah Macy	Tracy Markey	Nathalie Mejias
Heather Morey	Laura Muller	Asha Prince	Emily Reimold
Lindy Russell	Leah Soderman	Heather Szendi	Jorge Vidal
Randi Warfel	Lucy Will	Terra Rogers	Stephen Wancea
Valerie Robustelli	Tracy Lunt	Michelle Maillet	Stacey Burton
Sheryl Grabiec	Susan Crocker	Jacquelyn Gillespie	Joseph DeFulio
Mirinda DeCarolis	Sarah Gross		

By unanimous vote, the motion carried.

Ms. Nellius made a motion, seconded by Dr. Jackson, that the following applications were still not complete and therefore did not meet the October 1, 2013 deadline for licensure as provided in 24 Del. C. § 3319 (a)(1) and Board Rule 11.1.2 and could not be approved. By unanimous vote the motion carried.

Heather Hoyt                      Jeffrey Dreyfuss

By unanimous vote, the motion carried.

### Review applications for Veterinarian Licensure by Examination

There were no applications for Veterinarian Licensure by Examination for October.

### Ratification of Application for Veterinarian Licensure by Reciprocity

Dr. Titus made a motion, seconded by Ms. Longfellow, to ratify the following person for veterinarian licensure by reciprocity:

Natalie Miller

By unanimous vote, the motion carried.

Ratification of Veterinary Technician for Licensure by Examination

Dr. Jackson made a motion, seconded by Dr. Whaley, to ratify the following person for Veterinary Technician licensure by examination:

Heather Breining

By unanimous vote, the motion carried.

Status of Complaints

There were no changes in Complaints for October.

Review of Audits

The Board reviewed the information from the licensees who were selected for audit for the August 1, 2010 to July 31, 2012 licensure period. Final letters were sent to the licensees who didn't respond or who needed to submit more information. Approval letters will be sent to the licensees who have complied with the audit.

**OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

Ms. Kelly addressed the Board about the PMP. After review, the Veterinarians will not have to register with the PMP; however the Veterinarians will need to follow the 72 hour rule when it comes to controlled substances.

**PUBLIC COMMENT**

There was no public comment.

**NEXT SCHEDULED MEETING**

The next meeting was scheduled for Tuesday, November 12, 2013 at 1:00 p.m. in Conference Room A.

**ADJOURNMENT**

There being no further business, Ms. Longfellow made a motion, seconded by Dr. Jackson to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 2:30 p.m.

Dr. Jackson made a motion, seconded by Ms. Longfellow, for the Board to go back on the record at 2:30 p.m. for item 4.5.1 that still needed approval. (see ratification of Veterinary Technician License above)

There being no further business, Ms. Longfellow made a motion, seconded by Dr. Whaley to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 2:32 p.m.

Respectfully submitted,



Sandra Wagner  
Administrative Specialist III

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.*